



Local Skills Improvement Plan

**Insights | Skills | Growth**

**Proposal for collaboration between  
Norfolk & Suffolk Local Skills Improvement Plan (Phase II) referred to as “the LSIP”  
(Norfolk & Suffolk Chambers of Commerce)**

**and the**

**Norfolk & Suffolk Skills Hub referred to as “the Skills Hub”  
(Norfolk & Suffolk County Councils)**

**February 2024 to March 2025**

**A collaboration between the above parties will provide a coordinated approach to strengthening the development of the workforce across the Norfolk and Suffolk economies.**

#### **Norfolk & Suffolk Skills Hub**

The Skills Hub team work alongside other key stakeholders across the region to help ensure the region has the skills competencies and capabilities required across the workforce to deliver on key regional objectives, including the creation of clean inclusive growth. Some of their key objectives include:

- A shared programme of skills interventions across Norfolk & Suffolk
- Secretariat and delivery of Sector Skills Groups
- Facilitating region and county wide skills and employment discussion

#### **Norfolk & Suffolk Local Skills Improvement Plan**

The LSIP will continue to engage with employers across the region to understand their needs and articulate that need to providers and key stakeholders. The LSIP will work closely with providers both in further education and with independent training providers to deliver actionable priorities against the roadmap set out in the LSIP Phase 1.

In Phase II of the LSIP, the deliverables remain the responsibility of the Norfolk and Suffolk Chambers of Commerce and the following key objectives will be delivered by Norfolk and Suffolk Chambers:

- Ongoing employer engagement
- Embedding the LSIP process in the local skills system
- Galvanise collaborative action with employers, providers and local stakeholders to support the delivery of the actionable priorities and the roadmap set out in the LSIP
- Keep the LSIP reviewed and report annually to the DfE
- Achieve better alignment of the local skills system with employer needs and help to sustain the alignment long-term



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**The Norfolk & Suffolk Skills Hub and the Local Skills Improvement Plan (LSIP) agree to collaborate to enable the following in support of both entities key objectives as follows:**

1. The LSIP will create 'LSIP Keystone Employers' across Norfolk and Suffolk in the following Skills Hub priority sectors:
  - Agri-Food
  - Digital
  - Net Zero / Green skills
  - Construction

This will be supplemented with the following sectors:

- Finance & Professional Services
- Visitor Economy
- Manufacturing & Engineering
- Health & Social Care

The Keystone Employers' voice will provide insight, facilitated by the LSIP to:

- Sector Skills Groups
    - The employer insight provided facilitating wider skills discussion among the other employers at each Sector Skills Group meeting
    - At least 15 employers will be engaged and supported to input into the four priority Skills Hub Priority Sector Skill Groups (Agri-Food; Digital; Net Zero / Green Skills; Construction)
  - Common Framework Group:
    - NALPF (New Anglia Learning Provider Forum)
    - Learning Provider discussions by sector
    - Business Boards and any relevant groups, as established through County Deals – via the Skills Hub Sector Skills Groups
2. The collaboration will be coordinated at regular Skills Hub/LSIP Operations Group meetings, with oversight from the bi-annual Skills Hub/LSIP Governance Group
  3. The Skills Hub will facilitate the ongoing sector skills groups activities and with the LSIP helping to engage business membership within these groups.
  4. The Skills Hub will continue to deliver local projects/contract work with support provided by the LSIP to deliver employer engagement
  5. Both parties will provide a coordinated approach to define LMI data and relevant dashboards to support the curriculum and training development
  6. The LSIP will support the Skills Hub and Sector Skills Groups through leadership of the Soft Skills and (cross-cutting) digital skills agendas



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Agreed & signed on behalf of:

Norfolk Chambers of Commerce  
LSIP Lead

Nova Fairbank

Suffolk Chamber of Commerce  
LSIP Support

John Dugmore

Suffolk County Council

Michael Gray

Norfolk County Council

Jan Feeney

Appendix 1

