



Empower. Engage. Encourage

Advisory Board Person Specification

1. Role & Responsibilities

As a member of the Co.next Advisory Board it will be your responsibility to provide advice and guidance to the Main Board with an aim of supporting the programme to achieve its aims and objectives. You will do this by:

1. Providing the Main Board with ideas and concepts in line with the needs of young professionals and the aims of the Co.next programme.
2. Help develop and, where appropriate, take a leading role on the events and activities that Co.next is commissioning under the direction of a Main Board.
3. Attend at least 75% of board meetings within your term on the Advisory Board.
4. Promote the Co.next brand, events and activities across your social media channels and within your professional networks.

2. Term of service

1. Advisory board members will be selected by the Co.next Chairman and Norfolk Chambers of Commerce before going to the Main board for approval.
2. An Advisory board member will serve for 12 months and will maintain a high level of activity throughout their tenure.
3. If a member of the advisory board wishes to step down from their position they must give the Co.next Chairman and Norfolk Chambers of Commerce programme lead at least one month notice.
4. An Advisory board member can job-share a position on the board provided this has the approval of both the Co.next Chairman and the Norfolk Chambers of Commerce. The potential Advisory Board member must demonstrate a strong case as to why a job-share would greatly increase the programme's chances of success within the 12 months of service.
5. Members will only be permitted to serve one term on the board, to ensure the programme can support and offer a wide group of young professionals opportunities to be involved and progress their personal development.
6. Once an Advisory board member has served for 12 months they will be given the opportunity to join the Alumni group within Co.next.
7. Should the behaviour of a Co.next Advisory Board member be negatively impacting or impairing the progress of the programme, it is the right of the Co.next Chairman to terminate said individuals service on the Advisory Board, upon approval from the wider Co.Next Board and Norfolk Chambers of Commerce.

3. Ownership

1. Any products, groups or initiatives that come about as a direct result of the Co.next programme will be the property of Co.next, this includes artwork, written work and designs created for the programme.